

## POSITION DESCRIPTION

### Gambling Counsellor – GambleAware

<b>DIVISION or PROGRAM:</b>	Families	<b>AWARD AND LEVEL</b>	SCHADS Level 5
<b>DATE OF APPROVAL:</b>	April 2021	<b>APPROVED BY (Position Title):</b>	Executive Manager

## PURPOSE OF THE POSITION

To provide person-centred professional counselling including face to face, telephone and/or internet to individuals, couples and families, in order to assist them address and overcome problem gambling and its impacts. To provide appropriate referrals and advocacy as required meeting the needs of the client. The position also involves the provision of group work programs at times and community engagement to build referral pathways for the GambleAware Counselling Program.

## KEY ACCOUNTABILITIES

- Perform the duties of the role in accordance with CatholicCare's Mission, Vision and Guiding Principles
- To maintain professional currency and familiarity with literature in relation to problem gambling
- To maintain a focus on the safety and well-being of people experiencing gambling related harms
- Assist in the planning and facilitation of community engagement activities
- Provide access and assistance with Self Exclusion processes
- To adhere to the GambleAware Partnership Agreement
- To complete all documentation and administrative tasks required by the program such as; intake and assessment RGF specific forms, case notes and data collection and entry
- Provide online reporting activities within 48 hours of client and/or community engagement activities
- Attend clinical supervision
- To maintain a thorough and up to date understanding of the relevant provisions of the Children and Young Persons (Care and Protection) Act (1988)
- Other duties as directed from time to time.

## KEY COMMUNICATIONS

This role works closely with:

- Practice Manager - Provide guidance, advice and direction, ensure accountabilities, exchange information, supervision and facilitate ongoing professional development
- Program colleagues - Provide client and community engagement tasks, ensure accountabilities, exchange information, oversee performance and on going professional development
- Clients - Providing counseling, referral, support, information and advocacy to clients.
- Stakeholders - Providing appropriate information, facilitating referral pathways and upholding MOU's

## KNOWLEDGE, SKILLS, QUALIFICATIONS AND EXPERIENCE (Selection Criteria)

1.	Ability to undertake the duties of the role in accordance with CatholicCare's Mission, Vision and Values
2.	Relevant tertiary qualifications in Social Work, Counselling, Psychology and equivalent demonstrated experience
3.	Membership of, or eligibility for, appropriate professional bodies (ie. AHPRA/APS, AASW, ACA, CAPA or PACFA)
4.	Knowledge of current child protection legislation
5.	Experience in working with clients with problem gambling or clients with addictions
6.	Understanding of the needs and issues of the partners or other family members or friends affected by addictions and/or problem gambling
7.	Ability to effectively communicate with a range of stakeholders and referrers internally and externally
8.	Ability to conduct community engagement activities with the aim of building referral pathways
9.	Demonstrated experience in working with culturally and linguistically diverse communities and with Aboriginal and Torres Strait Islander communities
10.	A valid Working With Children Check verification

\* CatholicCare reserves the right to vary this position description in response to its changing needs.